



Cape Cod Lighthouse Charter School

195 Route 137, E. Harwich, MA 02645

phone: 774-408-7994

Financial Committee Meeting Minutes 10/20/2025

Call to Order - Meeting called to order at 5:15PM

Attendees - Benjamin Parsons, Michele Gallucci, Tracy Murphy, Rachel Lake

- I. Vote on approval of minutes from September 15.
 - A. Motion to approve by Ben Parsons, seconded by Rachel Lake.
- II. Review of Budget to Date/Financials
 - A. The school remains in a strong financial position.
 - B. Discussion of why P&L reflected slightly lower percentage of salary expenses to date (through first quarter) due to new salaries starting Aug. 1 not July 1. Discussion of why building maintenance and capital improvements expenses are high due to Robies HVAC project and sewer tie-in.

III. Next Meeting November 17th, 2025

Vote to Adjourn - Meeting adjourned at 5:45PM